

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS  
Monthly Meeting  
December 08, 2020 6:00 p.m.

**Call to Order by Chairman David Kirkpatrick**

Chairman Kirkpatrick called the Regular Meeting to order at 6:00 p.m. Proof of publication was available for public inspection.

**Attendance**

Chairman, David Kirkpatrick  
Vice-Chairman, Maxine Kauffman  
Supervisor, Clair Wintermyer  
Supervisor, Brandt Cook  
Supervisor, Mario Eckert  
Solicitor, Andrew Miller

Township Manager, Tony Miller  
Police Chief, Steve Lutz  
Wastewater Services Coordinator, Brent Zeiders  
Township Comptroller, Jane Deamer  
Zoning Officer, Jeff Martz  
Engineer, Bill Rudy  
Fire Chief, Gary Hatterer

**Public Comments**

Debra Popp, Township Tax Collector, made public comment requesting to see the 2020-23 Resolution regarding Tax Collector Compensation and the Manager Letter for Office Move. Ms. Popp requested to be a part of the discussion when the board reviews both. Vice-Chair Kauffman stated the Compensation will be staying the same in the Resolution. Solicitor summarized the 2020-23 Resolution in public comment. Ms. Popp presented the question asking what the reason for the move is. Board moved up the discussion of the Manager Letter for Office Move to Public Comment. Motion made by Vice-Chair Kauffman to approve Resolution 2020-23, seconded by Supervisor Wintermyer. Manger Letter for Office move tabled until January.

**Minute Approval**

MOTION by Supervisor Cook to approve the meeting minutes from November 24, 2020 Board of Supervisors meeting. The motion, seconded by Vice Chairman Kauffman, carried unanimously.

## REPORTS

**Public Works – Scott Getgen**

Scott Getgen had no written report submitted

**Police Department – Chief Lutz**

Police Chief Lutz

**Fire Department – Gary Hatterer**

Chief Hatterer had nothing to add to his submitted report.

**Zoning Department – Jeff Martz**

Zoning Officer Martz had nothing to add to his submitted report.

**Solicitor – Andrew Miller**

Solicitor Miller had no written report submitted.

**Engineering – Pennoni Associates**

Engineer Bill Rudy had no written report submitted.

**Sewer Department – Brent Zeiders**

Wastewater Services Coordinator, Brent Zeiders had no written report submitted

**Township Manager's Report – Tony Miller**

Manager Miller mentioned that the outstanding Trash balances from prior to 2016 are currently having notices sent out to residents. The office is also working on collecting outstanding Sewer balances.

**Treasurer's Report – Jane Deamer**

Comptroller, Jane Deamer had nothing to add to her submitted report.

**Supervisor's Report**

## Old Business

- Red Land Youth Baseball Lease Letter

Township Manager Anthony Miller sending letter to Red Land Youth Baseball regarding lease agreement, .

MOTION by Vice-Chairman Kauffman to send Red Land Youth Baseball Lease Letter. The motion, seconded by Supervisor Cook, carried unanimously.

## New Business

- Propane Award

Township Manager Miller advised the Board the results of the Propane bid for 2021. The Township Manager Miller and Administrative Assistant Laura Kauffman reviewed all the bids. Mid-Atlantic Cooperative Solutions, 230 Lincoln Way East, Oxford, PA - bid \$1.079 per gallon.

MOTION by Vice Chairman Kauffman to accept the bid from Mid-Atlantic Cooperative Solutions. The motion, seconded by Supervisor Cook, carried unanimously.

Township Manager Tony Miller commented that the bid will be done earlier in the year, August 2021 for potential lower pricing.

- Resolution 2020-22

Approving resolution 2020-22 to finalize the 2021 Budget.

MOTION by Vice Chairman Kauffman to approve the 2020-22 Resolution. The motion, seconded by Supervisor Cook, carried unanimously.

- Resolution 2020-23

Approving the Tax Collector compensation for the four year term of office, commencing January 1, 2022.

MOTION by Vice Chairman Kauffman to approve the 2020-23 resolution. The motion, seconded by Supervisor Wintermyer, carried unanimously.

- Manager Letter for Office Move

Tabled until January 2021

- Resolution 2020-24

Approval for the 2021 meeting dates.

MOTION by Supervisor Cook to approve the 2021 meeting dates. The motion, seconded by Vice Chairman Kauffman, carried unanimously.

- Approval of Engagement Letter for Pillar+Aught
- Approval of Engagement Letter for MPL Law Firm

#### **Payment of Bills**

MOTION by Supervisor Eckert to approve the payment of bills. The motion, seconded by Vice Chairman Kauffman, carried unanimously.

#### **Executive Session**

#### **Adjournment**

MOTION

Respectfully Submitted,

---

Tony Miller, Secretary

