

NEWBERRY TOWNSHIP
YORK COUNTY, PENNSYLVANIA

RESOLUTION NO. 2019-02

A RESOLUTION OF THE NEWBERRY TOWNSHIP BOARD OF SUPERVISORS,
NEWBERRY TOWNSHIP, YORK COUNTY, PENNSYLVANIA,
ADOPTING A SCHEDULE OF FEES FOR THE PROCESSING OF
SUBDIVISION APPLICATIONS AND ZONING VARIANCE REQUESTS, VARIOUS
PERMITS AND FEES ETC.

WHEREAS, Section 503 (1) of the Pennsylvania Municipalities Planning Code, as amended, allows for the recovery of costs incurred by the Township for the costs of processing subdivision applications; and

WHEREAS, Section 617.2 (e) of the Pennsylvania Municipalities Planning Code, as amended, allows for the recovery of costs incurred by the Township of the cost of processing zoning variance requests; and

WHEREAS, Newberry Township in order to maintain the public safety health and welfare of the residents has established certain permits and licenses and imposes fees for those permits and licenses; and

WHEREAS, Newberry Township in the conduct of normal business imposes fees for various miscellaneous items.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Newberry, York County, Pennsylvania, that the list of fees attached hereto as "Exhibit A" and made a part hereof, shall be charged by the Township for the processing of preliminary and final subdivision applications and zoning variance requests, various permits, licenses and fees.

BE IT FURTHER RESOLVED that these fees become effective January 7, 2019.

RESOLVED this 7th day of January 2019 by the Board of Supervisors of Newberry Township, York County, Pennsylvania.

ATTEST:

NEWBERRY TOWNSHIP
BOARD OF SUPERVISORS

Assistant Secretary

Chairman

EXHIBIT A

PLANNING AND ZONING FEES

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| Subdivision Submittal Fees | \$275 3 lots or less \$275+ \$20.00 a lot more than 3 lots + engineering & attorney review fees |
| (Concept, Preliminary, and Final) | |
| Land Development Submittal Fees | \$300 + engineering & attorney review fees |
| Subdivision and Land Development Plan Escrow Amount | The following fees and escrows are to be paid in advance by the applicants for Subdivision, and Land Development Plan. |
| Escrow Deposit Preliminary and/or Final | 1-2 Lots \$700.00 3 or more lots 2% of the cost of the project |

A deposit for engineering services (Must be paid at time of submission). This escrow account must be replenished if balance is depleted to less than \$400.00 if further review is necessary or further invoices or cost are anticipated. This escrow account will be used for Township Engineer.

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| Zoning Hearing | \$750* |
| Conditional Use Fees | \$750* |
| *Plus all costs in excess of base fee, as allowed by the MPC. | |
| Zoning Change Request | \$1,000 |

Cost of Transcription for any hearing utilizing a stenographer is the responsibility of the requesting party.

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| Building Code Appeals Hearing | York County Schedule |
| Recording fees | Shall be the actual costs charged by the courthouse for recording |

Engineer and Attorney fees shall be charged at the same hourly rate charged for other engineer and legal services rendered to the Township.

LICENSE FEES

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| Mobile Home Park Permit Fees | \$50.00 plus \$13.00 per pad |
| Junkyard License Fees | <45,000 sq. ft. \$150.00 >45,000 sq. ft. \$400.00 |
| Peddlers' License per week | \$12.50 |
| Chicken Permit | \$25.00 (Initial) \$20.00 (Renewal) |

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| Speedway Permit Application Fee | \$100 |
| Sexually Oriented Business License | \$1,500 |
| Sexually Oriented Business Employee License | \$150 |
| Background Check Fee | \$15.00 per person |

BUILDING FEES

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| Building Permit Fees | \$8.50 per \$1000 cost per estimated value (\$35 minimum) plus inspection fees |
| Permit Renewal Fee | \$25 |
| Electric/Plumbing/Mechanical Permit Each | \$35 each |
| Zoning Permit | \$35 |
| Driveway Permit Fees | \$25.00 |
| Erosion and Sedimentation Fees | \$30.00 |
| Demolition Permit Fee | \$35 |
| State Building Permit Fee | \$4 |
| Road Encroachment Permit Fees | Per PennDot Schedule |
| Sewer Lateral Inspection Fee | \$100 each |
| 3 rd Party Building Inspection and Plan Review Fee | As established by 3rd Party Administrator |

RECREATION FEES

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| Recreation Fees Submission | \$400 per lot 3 lots or less \$1,600 per lot 4 lots or more |
| Recreation Fees Land Development Plan | \$1,200 per acre |
| Pavilion Rental Fee/Shelly & Cly Parks | \$60 per day resident \$85 per day non-resident |
| Ball Field Rental Fee | \$10 per day |
| Ball Field Rental Fee/Organization | \$225 per season \$275 per season with use of concession stand |

ON LOT SEPTIC FEES

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| Testing Fees per lot are: | |
| Sewage Permit Application Fee | \$175.00 |
| (includes permit review and issuance) | |
| Sewage System Inspection | |
| Conventional (Inground, sandmound) | \$175.00 |
| Alternate at-grade bed | \$175.00 |
| Alternate at-grade with pre-treatment | \$225.00 |
| Alternate Drip Irrigation or Micromound | \$225.00 |
| Tank Replacement | \$135.00 |
| Minor Repair (sewer line, baffle, etc) | \$135.00 |
| Reconnection (new house to replace existing house) | \$135.00 |

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| Additional inspection due to improper installation | |
| Or special request | \$ 65.00 |
| Soil Test | |
| Subdivision Primary Site (2 soil tests) | \$150.00 |
| Secondary site (2 soil tests) | \$100.00 |
| Additional soil test/pit | \$ 60.00 |
| Repair Primary site (2 soil tests) | \$125.00 |
| Additional soil test/pit | \$ 60.00 |
| Soil test performed with Soil Scientist | \$ 65.00/hr |
| Percolation test (includes 6 holes) | \$225.00 |
| Additional perc test/lot/test | \$150.00 |
| (Additional holes/test) 6 holes | \$125.00 |
| (Includes existing vacant lots of record as of May 15, 1972) | |
| On-lot Sewage Management Inspection | \$ 65.00 |
| On-lot Management Minor Repair Permit | \$ 65.00 |
| Site-verification of prior testing | \$ 65.00 |
| Annual Holding Tank Inspection | \$ 65.00 |
| Planning Module Review (per review) | \$100.00 |
| Township Meeting attendance | \$ 65.00/hr |
| Copy of existing permits | \$ 25.00 |
| Holding Tank Permit | \$200.00 |
| Modification/Enlarging Existing System | \$200.00 |
| Community Systems (individual lot fees times #of lots) | |

RIGHT TO KNOW FEES

Copies: Black & White \$0.25 Per Page

A photocopy is either a single-sided Copy or one side of a double sided Standard 8.5" x 11" page

Copies: Color \$0.35 Per Page

A photocopy is either a single-sided Copy or one side of a double sided Standard 8.5" x 11" page Requester may ask for black and white copy even if the original is color

Certification of a Record: \$5 per document

Township will impose fee for official certification of copies if the certification is at the behest of the requester. Each document requires a separate certification fee.

Specialized Documents: Actual Cost

Records Delivered via Email: No fee

CD/DVD: \$3.00 Per Disk

Flash Drive: Actual Cost

Facsimile: \$0.25 Per Page

If township must print record records to send them by facsimile.

Other Media Actual Cost

Redaction Fee: No fee

Duplication and Conversion to paper. \$0.25 Per Page

Fees for duplication by photocopying, printing from electronic media or microfilm, copying onto electronic media, transmission by facsimile or other electronic means and other means of duplication must be reasonable and based on prevailing fees for comparable duplication services provided by local business entities.

If a public record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the public record to be duplicated in the more expensive medium. (Sec.1307(e))

Photographing a Record: No fee

If requester is using their own camera. If redaction is required the Township may impose fee for a black & white or color copy.

Non-Standard Copies: Actual Cost

Postage: Actual Cost

Statutory Fees: If a separate statute authorizes an agency to charge a set amount for a certain type of record, the agency may charge no more than the statutory amount.

Inspection of Redacted Records: If a requester wishes to inspect rather than receive a copy of a record and the record contains both public and non-public information the township shall redact the non-public information. The township will charge for the copies it must make of the redacted material in order for the requester to view the record. If the requester decides to retain the copies no additional fee will be charged.

Enhanced electronic access: When possible, Township may offer electronic access to public records in addition to making the public records accessible for inspection and duplication by a requester as required by this act, the township may establish user fees specifically for the

provision of the enhanced electronic access, but only to the extent that the enhanced electronic access is in addition to making the public records accessible for inspection and duplication by a requester as required by this act. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access or any other reasonable method and any combination thereof.

Limitations: Except as otherwise provided by statute, no other fees may be imposed unless the township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an township's review of a record to determine whether the record is a public record subject to access in accordance with this act.

Pre-payment: Township will require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. If prepayment is necessary a certified check or money order shall be made payable to the Township in the total amount of the estimated fees.

MISCELLANEOUS FEES

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| Dump Fees | \$20 per truckload |
| Newberry Township Books | \$30 |
| Zoning Ordinance | \$30 |
| Zoning Map | \$8 |
| Subdivision and Land Development Ordinance | \$20 |
| Township Map | \$5 |
| Comprehensive Plan | \$50 |
| Bad Check Service Charge | \$50 |

Attorney's Fees for Collection Efforts and Lien Enforcement will be imposed against the property owner at the same hourly rate charged for other legal services to the Township.