

**Board of Supervisors Meeting**  
**October, 23 2018**

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**Current Work:**

Grading dirt roads to prep them for winter and get rid of the pot holes.

Cutting shoulders for drainage.

Reset an inlet on miller road that was too high and the water washed around it. Rebuilt the swale and rocked.

Fixed all the Parking lot lights here at the TWP. Building, Used Conawago TWP.'s bucket truck for the High lights that were out. Still have one post light that needs taken apart and repaired, and waiting on a bulb for one post light at the police station.

Trimmed trees at Yocumtown road and Old Trail that were covering the Red Light. Also on Conley lane where the stop sign was blocked from view. While we had the bucket Truck.

Boom Mowed the intersection at York road and 382 on PennDOT's side so the stop signs are clearly visible. Trimmed Trees back on Old Quaker side so the sign is visible. We are going to paint stop bars on Old Quaker at 382, also Paint Stop Ahead on the road to try and help with that intersection. Don has contacted Penn DOT to get them to do a safety study on the intersection.

Still waiting for the line painters to come paint our roads. They are way behind this whole year.

Boom mowing areas where there are sight problems, waiting until the leaves fall then we will start mowing whole roads again. It makes for less mess to grind up.

# MAJOR PROJECT OVERVIEW

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## **Road Maintenance**

Boom Mowing  
Roadside Ditch Cleaning  
Sweeping

## **Status**

Ongoing  
Ongoing  
Ongoing

## **Building Maintenance**

Mowing Grass  
Fixed parking lot lights

## **Equipment**

Sweeper is fixed, hub repair worked good

## **Recreation Department**

Continuing to gather the trash at all the parks.

The roof replacement for the pavilions and concession stand have been on hold because of the rain. Should be ordering shingles this week, has the lumber on hand.

Mowing parks weekly they are starting to slow down growth.

## **Ongoing Projects**

Cleaning storm drains  
Pot hole repairs  
Pa One Call locate ticket

**TIME MANAGEMENT OVERVIEW**  
**(September 21, 2018 to October 16, 2018)**

	<u>Full Time</u>	<u>Part Time</u>
<b><u>Available Hours:</u></b>	<b>720 hours</b>	
<b>Road Maintenance</b>	<b>469 hours</b>	
<b>Equipment</b>	<b>20 hours</b>	
<b>Recreation Department Mowing/Maintenance</b>	<b>64 hours</b>	
<b>Building Maintenance</b>	<b>12 hours</b>	
<b>Emergency Call in</b>	<b>0 hours</b>	
<b>Salting/ Snow plowing</b>	<b>0 hours</b>	
<b>Total Worked Hours:</b>	<b>565 hours</b>	
<b>Vacation/Personal/Sick/Comp/Holiday</b>	<b>155 hours</b>	
<b>Overtime Hours</b>	<b>0 hours</b>	



# NEWBERRY TOWNSHIP POLICE



Steven D. Lutz  
Chief of Police

October 17, 2018

To: Board of Supervisors

From: Chief Steven D. Lutz

Supervisors and Staff,

The department handled 777 calls for the month of September 2018. Listing the calls by criteria, 1 Rape, 3 Aggravated Assaults, 12 Thefts, 10 drug offenses, 9 DUI's, 5 Simple Assaults, 3 Sexual Assaults, 13 Domestic related harassments, and 5 other harassments. Additionally, officers responded to and investigated 475 other calls for service including 21 domestic related incidents and 29 traffic accidents. They issued 55 traffic citations, 104 traffic warnings, issued 9 non-traffic citations, and made 31 misdemeanor/ felony criminal arrests.

Respectfully,

Steven D. Lutz  
Chief of Police

**NEWBERRY TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
September 2018**

	ZONE 1 NEWBERRY TOWNSHIP	ZONE 2 YORK HAVEN BOROUGH	ZONE 3 GOLDSBORO BOROUGH	ZONE 4 LEWISBERRY BOROUGH	JURISDICTION NEWBERRY'S OUTSIDE	OTHER	TOTAL	2017 totals
<b>Part I Offenses</b>								
Murder								
Rape				1			1	1
Robbery								
Agg Assault	3						3	
Burglary								1
Theft	12						12	15
MV Theft							0	
<b>Part II Offenses</b>								
Drugs	9		1				10	8
DUI	9						9	14
Simple Assault	5						5	8
Sexual Assault	2	1					3	3
Harassment-domestic	10	2	1				13	8
Harassment -other	4	1					5	14
Non-Traffic Citations	7	1	1				9	7
All Other Offenses	26	2	2			2	32	35
<b>Traffic Offenses</b>								
Traffic Accidents	24	5					29	28
Traffic Citations	48	3	1		3		55	78
Traffic Warnings	87	7	2		3	5	104	140
<b>Service Calls</b>								
Domestic Incidents	20	1					21	20
All other calls(not criminal)	414	26	21	8	6		475	415
<b>TOTAL CALLS</b>	<b>680</b>	<b>49</b>	<b>29</b>	<b>17</b>	<b>11</b>	<b>777</b>	<b>787</b>	<b>787</b>

**NEWBERRY TOWNSHIP CODES/ZONING**  
**September and October 2018**

9/21/2018	STORMWATER VIOL
9/21/2018	BUILDING PERMIT
9/21/2018	DEMO PERMIT
9/21/2018	ZONING PERMIT
9/24/2018	BUILDING PERMIT
9/24/2018	BUILDING PERMIT
9/24/2018	BUILDING PERMIT
9/24/2018	BUILDING PERMIT
9/24/2018	ZONING HEARING
9/25/2018	STORMWATER INFO
9/25/2018	MEETING
9/26/2018	OCC PERMIT
9/26/2018	OCC PERMIT
9/26/2018	OCC PERMIT
9/27/2018	BUILDING PERMIT
9/28/2018	BUILDING PERMIT
9/28/2018	ZONING INFO
10/1/2018	OBSTRUCTION
10/1/2018	BUILDING PERMIT
10/1/2018	BUILDING PERMIT
10/2/2018	BUILDING PERMIT
10/2/2018	BUILDING PERMIT
10/3/2018	ZONING INFO
10/3/2018	SEPTIC PROBLEM
10/3/2018	BUILDING PERMIT
10/3/2018	BUILDING PERMIT
10/3/2018	ELEC/ZONING
10/3/2018	DEMO PERMIT
10/3/2018	ZONING PERMIT
10/4/2018	BUILDING INFO
10/4/2018	ZONING INFO
10/5/2018	ZONING INFO
10/5/2018	BUILDING INFO
10/5/2018	BUILDING PERMIT
10/9/2018	ZONING INFO
10/9/2018	ZONING PERMIT
10/9/2018	ZONING SIGN POST
10/9/2018	ZONING SIGN POST
10/9/2018	STORMWATER
10/9/2018	MEETING
10/10/2018	OCC PERMIT
10/11/2018	BUILDING PERMIT
10/11/2018	BUILDING PERMIT
10/11/2018	DRIVEWAY PERMIT
10/11/2018	BULDING PERMIT
10/11/2018	BUILDING PERMIT

10/16/2018	65 CARDINAL DR	BUILDING PERMIT
10/16/2018	105 SCARLET DR	BUILDING PERMIT
10/16/2018	115 SCARLETOAK	BUILDING PERMIT
10/16/2018	405 YORK RD	ZONING INFO
10/17/2018	YORK CO 911	ADDRESS INFO
10/17/2018	544 N REESER	PARKING INFO
10/17/2018	920 PLEASANT GROVE	JUNK VIOLATION LETTER



**NEWBERRY TOWNSHIP  
FIRE DEPARTMENT  
EMS Division**



**Timothy W. Stevens – FF-1/EMT-B  
EMS Captain  
[tstevens@newberryfire.com](mailto:tstevens@newberryfire.com)**

10/11/2018

To: Newberry Township Board of Supervisors  
To: Township Manager – Don Keener

EMS Division Report for Month ending Sept 2018

Call Volume:

<u>Month</u> <u>2018</u>	<u>Month</u> <u>2017</u>
Disp. – 154	108
Resp. – 132	98
Miss – 22	10

Calls by Dispatch:

	<u>Sept 2018</u>
ALS Dispatch	-- 62
BLS Dispatch	-- 40

Call Breakdown

Assist	-- 1
Cancelled No Patient Contact	-- 12
Cancelled prior to arrival	-- 11
Cancelled on Scene No Patient	-- 2
DOA	-- 5
False Alarm	-- 0
Eval No Treat No Transport	-- 7
Treated no Transport	-- 6
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 1
Transported	-- 86
Routine Transport	-- 0

Updates:

Third Full Time Medic hired. Starts Mid November



**Grants:**

N/A

**Memberships:**

Working on 2019 Mailing

**Vehicle Maintenance:**

MICU 31-1 In Service 1<sup>st</sup> Due – Replacing On-Spot chains

MICU 31-2 In Service 2<sup>nd</sup> Due

**Public Events:**

N/A

**Other:**

N/A

Thank you for your time and continued support

Timothy W. Stevens, FF-1/ EMT-B  
EMS Captain  
Newberry Township Fire Department EMS

# YORK HAVEN FIRE CHIEF'S REPORT

MONTH September 2018

STRUCTURE	<u>3</u>	VEHICLE ACCIDENT	___
CHIMNEY	___	VEHICLE FIRE	___
APPLIANCE	<u>1</u>	W/ INJURIES	___
DUMPSTER/ Trash	___	W/ ENTRAPMENT	___
NAT. COVER	___	MEDICAL ASSIST	<u>3</u>
CONTROLLED BURN	___	STAND - BY	___
INVESTIGATION	<u>1</u>	POLES/TREES	___
AUTO ALARM	___	HAZ MAT	___
SEARCH DETAIL	___	DEBRIS REMOVAL	___
WATER RESCUE	___	ASST NB POICE	<u>1</u>
CARBON / SMOKE DETETOR	<u>1</u>	PUBLIC SERVICE	___
GAS LEAK	___	OTHER	___

TOTAL CALLS FOR THE MONTH 11 YEAR END 95

## CALLS PER BOX ALARM

27-1 YH boro BOX	<u>2</u>	26 BOX	___	PROPERTY LOSS \$	___
27 Newberry BOX	<u>6</u>	22 BOX	___	FIRE FATALITY	___
28 Goldsboro BOX	<u>1</u>	23 BOX	<u>1</u>		
31 Newberry BOX	<u>1</u>	68 BOX	___		
OTHER BOX	___	21 BOX	___		

TRAININGS 1  
WORK DETAILS \_\_\_

**NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY**

**OCTOBER 23, 2018**

**FIELD AND PLANT REPORT**

Continue plant and pump station operation, maintenance and repairs.

Eagle Lane Pump Station Abandonment Project minimum restoration outstanding.

Warehouse sanitary inspections are 80% complete.

Yocumtown Road manhole replacement project being designed.

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

**OFFICE REPORT**

Submitted bills list for 10/05/18 and 10/19/18 for approval

Submitted Financial Activity Report for 10/23/18

Budget Figures To Date

Collections for sewer – Currently 10 properties shut off.

Prepared and submitted by Stacy Craley, Authority Administrator

TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS  
FROM: DON KEENER, TOWNSHIP MANAGER  
RE: MANAGER'S REPORT  
DATE: 18 September 2018

PUBLIC COMMENT

OLD BUSINESS

NEW BUSINESS

**Award Snow Plowing Bids** Bid opening was held 10/16. The only bidder was Firewood Extractors. See bid tally sheet for results. Staff recommends awarding bid to Firewood Extractors.

**Authorize Execution of the 2019 SPCA Agreement** Included is a copy of the 2019 SPCA Agreement. The cost is the same as 2018.

**Discussion of General Code Proposal** Included is a copy of the General Code Proposal. The solicitor and I have reviewed the proposal and recommend that the BOS accept the proposal. This proposal reflects Costars pricing so bidding is not necessary.

**Set Rezone Public Hearing for November 13<sup>th</sup> (5:30 pm)**  
The attorney for the applicant has requested the public hearing be rescheduled for November 13<sup>th</sup> (5:30 pm).