

**Highway Department Report
Board of Supervisors Meeting
May, 22 2018**

Current Work:

Doing MS4 inspections.

Working on Old Quaker Road prepping for the reclaiming, cleaning ditches and rebuilding swales. Rain has been a problem all spring hindering our production. Reclaiming is scheduled to start on the 21st and take four days to complete. Paving will start Tuesday after Memorial Day.

Rain has held up finishing the yard repairs we still have a few to repair.

Rain is also holding up sweeping we are about half way through sweeping the developments. We finished sweeping for Goldsboro.

Twin Lakes Bridge project started on Monday April 16th and finished on the 27th.

Rocked two swales on Stevens Road to prevent edges of road from washing out.

Rocked around the old stone bridge on still house by the cell tower. The road was washing out right at the bridge and the farmer was having trouble accessing the fields.

MAJOR PROJECT OVERVIEW

Road Maintenance

Tar and Chipping
Roadside Ditch Cleaning
Storm pipe replacement

Status

Ongoing
On Hold
Ongoing

Building Maintenance

Mulched and planted new flowers around the township building.

Equipment

Replaced the fuel tank on truck #2

Replaced a couple sensors on truck #4 to fix the antilock brakes.

Truck #7 will not start after it sits for a day, fuel seems to leak back to the tank. May need a new transfer pump.

Truck #11 replaced rear differential (Warranty work) Limited slip went out.

Recreation Department

Continuing to gather the trash at all the parks.

Baseball fields will need worked again after the rain ends.

Started mowing parks first week of May.

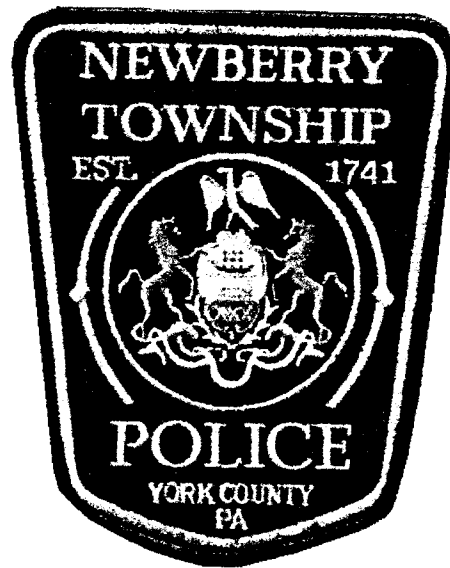
Ongoing Projects

Cleaning storm drains
Pot hole repairs
Pa One Call locate tickets

TIME MANAGEMENT OVERVIEW
(April 18, 2018 to May 16, 2018)

	<u>Full Time</u>	<u>Part Time</u>
<u>Available Hours:</u>	840 hours	
Road Maintenance	490 hours	
Equipment	68 hours	
Recreation Department Mowing/Maintenance	172 hours	
Building Maintenance	40 hours	
Clean-Up from Storms (called in)	3 hours	
Salting/ Snow plowing	0 hours	
Total Worked Hours:	770 hours	
Vacation/Personal/Sick/Comp/Holiday	72 hours	
Overtime Hours	2 hours	

Newberry Township Police Department



***April 2018
Monthly Report***



NEWBERRY TOWNSHIP POLICE



Steven D. Lutz
Chief of Police

May 16, 2018

To: Board of Supervisors

From: Chief Steven D. Lutz

Supervisors and Staff,

The department handled 752 calls for the month of April 2018. Listing the calls by criteria, 1 Aggravated Assaults, 3 Burglaries, 13 Thefts, 1 Theft of a Motor Vehicle, 9 drug offenses, 13 DUI's, 3 Simple Assaults, 7 Sexual Assaults, 10 Domestic related harassments, and 6 other harassments. Additionally, officers responded to and investigated 380 other calls for service including 31 domestic related incidents and 26 traffic accidents. They issued 70 traffic citations, 139 traffic warnings, issued 6 non-traffic citations, and made 25 misdemeanor/ felony criminal arrests.

Respectfully,

A handwritten signature in black ink, appearing to read "Steven D. Lutz", written over a printed name and title.

Steven D. Lutz
Chief of Police

**NEWBERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
April 2018**

	NEWBERRY TOWNSHIP ZONE 1	HAVEN BOROUGH ZONE 2 YORK	GOLDSBORO BOROUGH ZONE 3	LEWISBOROUGH ZONE 4	NEWBERRY JURISDICTION OUTSIDE	OTHER	TOTAL	2017 totals
Part I Offenses								
Murder								1
Rape								
Robbery								
Agg Assault	1							1
Burglary	2	1						3
Theft	9	2						13
MV Theft	1							1
Part II Offenses								
Drugs	6		3					9
DUI	13							13
Simple Assault	3							3
Sexual Assault	5	1		1				7
Harassment-domestic	9	1						10
Harassment -other	4	2						6
Non-Traffic Citations	5	1						6
All Other Offenses	33	4		1	2			39
Traffic Offenses								
Traffic Accidents	24			2				26
Traffic Citations	65	4			1			70
Traffic Warnings	128	9			2			139
Service Calls								
Domestic Incidents	29	1			1			31
All other calls(not criminal)	334	15	14		11		6	380
TOTAL CALLS	671	44	20	17	6	6	752	745



**NEWBERRY TOWNSHIP
FIRE DEPARTMENT
EMS Division**



**Timothy W. Stevens – FF-1/EMT-B
EMS Captain
tstevens@newberryfire.com**

5/7/2018

To: Newberry Township Board of Supervisors
To: Township Manager – Don Keener

EMS Division Report for Month ending Apr 2018

Call Volume:

	<u>Month 2018</u>	<u>Month 2017</u>
Disp. –	116	110
Resp. –	102	94
Miss –	14	8

Calls by Dispatch:

	<u>Apr 2018</u>
ALS Dispatch	-- 41
BLS Dispatch	-- 27
Call Breakdown	
Assist	-- 0
Cancelled No Patient Contact	-- 8
Cancelled prior to arrival	-- 5
Cancelled on Scene No Patient	-- 8
DOA	-- 2
False Alarm	-- 0
Eval No Treat No Transport	-- 9
Treated no Transport	-- 8
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 3
Transported	-- 56
Routine Transport	-- 0

Updates:

N/A

Grants:

N/A

Memberships:

As of Apr. 30th we have 1184 residential and 18 business memberships – Reminders Will be mailed 5/9/18 to Residents only

Vehicle Maintenance:

MICU 31-1 In Service 2nd Due

MICU 31-2 In Service 1st Due

Public Events:

Memorial Day Parade - May

National Night Out - August

Other:

N/A

Thank you for your time and continued support

Timothy W. Stevens, FF-1/ EMT-B
EMS Captain
Newberry Township Fire Department EMS

YORK HAVEN FIRE CHIEF'S REPORT

MONTH April 2018

STRUCTURE	<u>5</u>	VEHICLE ACCIDENT	<u>1</u>
CHIMNEY	<u> </u>	VEHICLE FIRE	<u>2</u>
APPLIANCE	<u>1</u>	W/ INJURIES	<u> </u>
DUMPSTER/ Trash	<u> </u>	W/ ENTRAPMENT	<u> </u>
NAT. COVER	<u>1</u>	MEDICAL ASSIST	<u>1</u>
CONTROLLED BURN	<u> </u>	STAND - BY	<u> </u>
INVESTIGATION	<u>1</u>	POLES/TREES	<u>3</u>
AUTO ALARM	<u> </u>	HAZ MAT	<u>1</u>
SEARCH DETAIL	<u> </u>	DEBRIS REMOVAL	<u> </u>
WATER RESCUE	<u>1</u>	FIREPOICE	<u> </u>
CARBON / SMOKE DETETOR	<u> </u>	PUBLIC SERVICE	<u> </u>

TOTAL CALLS FOR THE MONTH 16 YEAR END 4

CALLS PER BOX ALARM

27-1 BOX <u> </u>	26 BOX <u> </u>	PROPERTY LOSS \$ <u> </u>
27 BOX <u>6</u>	22 BOX <u>1</u>	FIRE FATALITY <u> </u>
28 BOX <u>2</u>	23 BOX <u>1</u>	
31 BOX <u>6</u>	68 BOX <u> </u>	
OTHER BOX <u> </u>		

TRAININGS	<u>1</u>
WORK DETAILS	<u>2</u>

**NEWBERRY TOWNSHIP CODES/ZONING
APRIL/MAY 2018**

4/16/2018	JUNK LETTER
4/16/2018	BUILDING PERMIT
4/16/2018	SANITATION LETTER
4/17/2018	ZONING INFO
4/18/2018	ZONING INFO
4/18/2018	JUNK LETTER
4/18/2018	JUNK LETTER
4/18/2018	JUNK LETTER
4/18/2018	ZONING INFO
4/18/2018	ZONING INFO
4/18/2018	BUILDING PERMIT
4/18/2018	BUILDING PERMIT
4/20/2018	OCC PERMIT
4/20/2018	BUILDING PERMIT
4/23/2018	DRIVEWAY INFO
4/23/2018	NO PERMIT
4/24/2018	MEETING
4/24/2018	OCC PERMIT
4/26/2018	SEPTIC PROBLEM
4/26/2018	BUILDING INFO
4/26/2018	BUILDING PERMIT
4/26/2018	BUILDING PERMIT
4/27/2018	OBSTRUCTION
4/27/2018	SEPTIC PROBLEM
4/27/2018	BUSINESS ZONING
4/27/2018	BUILDING INFO
4/30/2018	ZONING PERMIT
4/30/2018	OCC PERMIT
4/30/2018	BUILDING PERMIT
4/30/2018	BUILDING PERMIT
4/30/2018	BUILDING PERMIT
5/1/2018	ZONING PERMIT
5/2/2018	STORMWATER INFO
5/3/2018	SEPTIC PROBLEM
5/3/2018	BUILDING PERMIT
5/4/2018	BUILDING PERMIT
5/4/2018	BUILDING PERMIT
5/4/2018	ZONING INFO
5/7/2018	ZONING PERMIT
5/7/2018	OCC PERMIT
5/7/2018	BUILDING PERMIT
5/7/2018	ZONING PERMIT

5/7/2018	SOLICITORPERMIT
5/9/2018	DEMO PERMIT
5/9/2018	DRIVEWAY PERMIT
5/9/2018	BUILDING PERMIT
5/9/2018	ZONING PERMIT
5/10/2018	BUILDING PERMIT
5/10/2018	ZONING PERMIT
5/14/2018	BUILDING PERMIT
5/14/2018	ZONING PERMIT
5/14/2018	MEETING
5/16/2018	BUILDING PERMIT
5/16/2018	BUILDING INFO
5/16/2018	BUILDING PERMIT
5/16/2018	BUILDING PERMIT
5/16/2018	BUILDING PERMIT
5/16/2018	BUILDING PERMIT
5/16/2018	BUILDING INFO
5/17/2018	SEPTIC PROBLEM
5/17/2018	BUILDING INFO

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

FIELD AND PLANT REPORT

MAY 22, 2018

Continue plant and pump station operation, maintenance and repairs.

Eagle Lane Pump Station Abandonment Project approximately 80% completed.

Working on Goodman & Planet Fitness Projects.

Boring of Old Trail Road scheduled for next week.

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS
FROM: DON KEENER, TOWNSHIP MANAGER
RE: MANAGER'S REPORT
DATE: 18 May 2018

PUBLIC COMMENT

Alan Harbold Mr. Harbold has asked to be placed on the agenda.

John Seitz, YCPC, Stormwater Information Update I have asked John Seitz of the York Co. Planning Commission to update the Board and the public on Stormwater information in York County.

OLD BUSINESS

NEW BUSINESS

Well Isolation Distance Request The BOS has received a request for a waiver for a well isolation distance for 475 Cly Road.

Award 2018 Seal Coat Bid Seal Coat Bids were opened on May 17th and staff will have a recommendation for awarding the bid at the meeting.

Award 2018 Joint Line Painting Bid Springettsbury Township was in charge of the joint line painting bid process this year. Staff recommends awarding the bid to the low bidder Alpha Space Control. Newberry Twp.'s portion amounts to about \$18,500.

Payment Application Twin Lakes Bridge The work has been completed on the bridge and the engineer recommends the approval of the payment application.

Ratification of Road Grader Purchase from Carlisle Borough
A 1995 Champion grader was purchased from Carlisle Borough thru Municibid on May 8th. Since this happened between meetings, I would ask that the BOS ratify the purchase. The final purchase price was \$60,600.

Deardorff Property Request The Deardorff family has 2 separate properties on 1 tax bill. They would like them to be placed on 2 separate tax bills. The solicitor does not have a problem with this request and recommends Township send a letter to the York Co. tax office to authorize them to do this. I will need a motion authorizing me to send such a letter.

Discussion of Finance Officer Interviews I have provided you with the resumes of the top candidates for the Finance Officer position. I would like to be able to choose a date and time to set up the interviews.