

**Highway Department Report
Board of Supervisors Meeting
January, 23 2018**

Current Work:

Tar and Chipping areas of failure in various roads to keep them together and seal them up for the winter. Working all over the township, and will keep going until it gets too cold.

Servicing all the equipment and trucks. It's been too cold to do much work on the roads this month, with two full weeks of freezing temperatures the frost is too thick. We will return to road repairs when we get a thaw.

We have been battling ice spots in areas where what appears to be grey water running out onto roadways. These areas are being investigated by Jeff.

Doing MS4 inspections and cleaning inlets.

We have been out salting 9 times and plowing twice so far this winter. We have used up about 800 ton of salt so far. Which is more than we used all last winter.

Need approval to pick up the Mower being held at Bob's Outdoor that will replace our three wheeled one. \$8,700.00.

MAJOR PROJECT OVERVIEW

Road Maintenance

Tar and Chipping
Roadside Ditch Cleaning

Status

Ongoing
Ongoing

Building Maintenance

Repaired a bunch of parking lot lights.

Equipment

Truck #7 needed new transmission cooling hoses.

Truck #6 needed a rebuilt steering box bearing and seal went out.

Servicing and cleaning all the equipment.

Recreation Department

Continuing to gather the trash at all the parks.

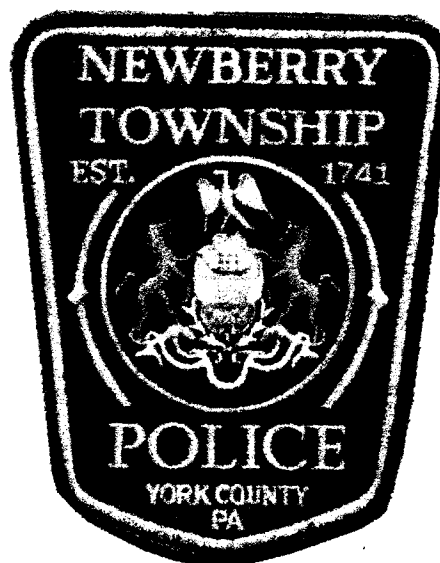
Ongoing Projects

Cleaning storm drains
Pot hole repairs
Pa One Call locate tickets

TIME MANAGEMENT OVERVIEW
(December 6, 2017 to January 17, 2018)

	<u>Full Time</u>	<u>Part Time</u>
<u>Available Hours:</u>	1240 hours	
Road Maintenance	800 hours	
Equipment	240 hours	
Recreation Department Mowing/Maintenance	8 hours	
Building Maintenance	37 hours	
Clean-Up from Storms (called in)	13 hours	
Salting/ Snow plowing	167 hours	154 hours
Total Worked Hours:	1265 hours	
Vacation/Personal/Sick/Comp/Holiday	159 hours	
Overtime Hours	184 hours	

Newberry Township Police Department



***December 2017
Monthly Report***



NEWBERRY TOWNSHIP POLICE

John C. Snyder
Chief of Police

January 23, 2018

To: Board of Supervisors

From: Chief of Police John C. Snyder

Supervisors and Staff,

The department handled 759 calls for the month of December 2017. Listing the calls by criteria, 1 aggravated assault, 3 burglaries, 15 thefts, 9 drug offenses, 8 DUI's, 7 Simple Assaults, 10 Sexual Assaults, 7 Domestic related harassments, and 5 other harassments. Officers investigated 30 domestic related incidents, 363 other calls for service, investigated 25 traffic accidents, issued 79 traffic citations, 169 traffic warnings, and issued 10 non-traffic citations.

Officer Nicholas Vozzella was nominated by the officers of the department as the officer of the year for 2016. Congratulations to Officer Vozzella for his hard work and dedication to this organization.

Respectfully,

A handwritten signature in black ink, appearing to read "John C. Snyder", written in a cursive style.

Chief John C. Snyder

**NEWBERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
December 2017**

	ZONE 1 NEWBERRY TOWNSHIP	ZONE 2 YORK HAVEN BOROUGH	ZONE 3 GOLDSBORO BOROUGH	ZONE 4 LEWISBERRY BOROUGH	OTHER NEWBERRY'S JURISDICTION	TOTAL	2016 totals
Part I Offenses							
Murder							
Rape							
Robbery							
Agg Assault	1					1	
Burglary	3					3	
Theft	13	2				15	30
MV Theft	1					1	
Part II Offenses							
Drugs	5	3	1			9	2
DUI	6	1		1		8	5
Simple Assault	4	2			1	7	3
Sexual Assault	7	1	2			10	6
Harassment-domestic	5	2				7	6
Harassment -other	5	0				5	6
Non-Traffic Citations	8	2				10	17
All Other Offenses	24	3				27	29
Traffic Offenses							
Traffic Accidents	21	3	1			25	23
Traffic Citations	71	2	3	3		79	32
Traffic Warnings	163	4	1	1		169	160
Service Calls							
Domestic Incidents	23	5	2			30	14
All other calls(not criminal)	315	21	15	8	4	363	364
TOTAL CALLS	675	51	25	13	5	759	681



**NEWBERRY TOWNSHIP
FIRE DEPARTMENT
EMS Division**



**Timothy W. Stevens - FF-1/EMT-B
EMS Captain
tstevens@newberryfire.com**

1/8/2018

To: Newberry Township Board of Supervisors

To: Township Manager – Don Keener

EMS Division Report for Month ending December 2017

Call Volume:

	<u>Month</u> <u>2017</u>	<u>Month</u> <u>2016</u>	<u>4th Qtr</u> <u>2017</u>	<u>4th Qtr</u> <u>2016</u>	<u>2nd Half</u> <u>2017</u>	<u>2nd Half</u> <u>2016</u>	<u>Year</u> <u>2017</u>	<u>Year</u> <u>2016</u>
Disp. –	123	147	425	376	787	801	1579	1571
Resp. –	102	129	349	319	666	684	1334	1344
Miss –	24	18	76	53	121	117	245	228

Calls by Dispatch:

Dec 2017

ALS Dispatch	– 53
BLS Dispatch	-- 48
Call Breakdown	
Assist	-- 0
Call Cancelled	-- 21
DOA	-- 2
False Alarm	-- 0
No Patient Found	-- 3
No Treatment No Transport	-- 4
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 2
Transported	-- 85
Treated no Transport	-- 0
Routine Transport	-- 0

Updates:

N/A

Grants:

N/A

January 8, 2018

Membership Drive:

Will be mailed the second week of January

Vehicle Maintenance:

MICU 31-1 In Service First Due

MICU 31-2 In Service Second Due

Public:

N/A

Other:

N/A

Thank you for your time and continued support

Happy New Year

Timothy W. Stevens, FF-1/ EMT-B
EMS Captain
Newberry Township Fire Department EMS

YORK HAVEN FIRE CHIEF'S REPORT

MONTH December 2017

STRUCTURE	<u>1</u>	VEHICLE ACCIDENT	<u> </u>
CHIMNEY	<u>2</u>	VEHICLE FIRE	<u> </u>
APPLIANCE	<u> </u>	W/ INJURIES	<u>1</u>
DUMPSTER/ Trash	<u> </u>	W/ ENTRAPMENT	<u> </u>
NAT. COVER	<u> </u>	MEDICAL ASSIST	<u>3</u>
CONTROLLED BURN	<u>1</u>	STAND - BY	<u> </u>
INVESTIGATION	<u> </u>	POLES/TREES	<u> </u>
AUTO ALARM	<u>1</u>	HAZ MAT	<u> </u>
SEARCH DETAIL	<u> </u>	DEBRIS REMOVAL	<u>1</u>
WATER RESCUE	<u> </u>	FIREPOICE	<u> </u>
CARBON / SMOKE DETETOR	<u>1</u>	PUBLIC SERVICE	<u> </u>

TOTAL CALLS FOR THE MONTH 11 YEAR END 113

CALLS PER BOX ALARM

27-1 BOX <u>5</u>	26 BOX <u> </u>	PROPERTY LOSS \$ <u> </u>
27 BOX <u>4</u>	22 BOX <u> </u>	FIRE FATALITY <u> </u>
28 BOX <u>1</u>	23 BOX <u> </u>	
31 BOX <u>1</u>	68 BOX <u> </u>	
OTHER BOX <u> </u>		

TRAININGS
WORK DETAILS 1

**NEWBERRY TOWNSHIP CODES/ZONING
DECEMBER 2017 & January 2018**

12/6/2017	ZONING INFO
12/6/2017	BUILDING PERMIT
12/8/2017	OCC PERMIT
12/8/2017	OCC PERMIT
12/8/2017	MEETING
12/11/2017	OCC PERMIT
12/12/2017	INSPECTIONS
12/12/2017	INSPECTIONS
12/12/2017	INSPECTIONS
12/12/2017	PROPERTY MAINT
12/12/2017	DEMO PERMIT
12/12/2017	BUILDING INFO
12/12/2017	MEETING
12/13/2017	BUILDING PERMIT
12/14/2017	OCC PERMIT
12/18/2017	OCC PERMIT
12/18/2017	ZONING PERMIT
12/19/2017	BUILDING PERMIT
12/20/2017	BUILDING PERMIT
12/17/2017	ELEC/ZONING
12/26/2017	ZONING HEARING
12/29/2017	OCC PERMIT
12/28/2017	OCC PERMIT
12/29/2017	ZONING INFO
12/29/2017	SEPTIC PROBLEM
1/2/2018	ZONING INFO
1/5/2018	BUILDING PERMIT
1/8/2018	BUILDING PERMIT
1/10/2018	ZONING INFO
1/10/2018	ZONING VIOL
1/10/2018	JUNK LETTER
1/10/2018	POSTED SIGN
1/10/2018	MEETING
1/11/2018	BUILDING PERMIT
1/16/2018	OCC PERMIT

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

FIELD AND PLANT REPORT

JANUARY 23, 2018

Continue plant and pump station maintenance and repairs.

Purchased and received lateral camera.

Eagle Lane Pump Station Abandonment Project began but is progressing slowly due to weather.

Old Trail Road force main continues to freeze during extreme weather conditions. Will need to resolve by installing a new line in the spring or summer months.

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

OFFICE REPORT

JANUARY 23, 2018

Submitted bills list for 12/27/17 and 01/19/18 for approval

Submitted Financial Activity Report for 12/27/17 and 01/19/18

Submitted final 2017 Budget figures

Wired Bond payment of \$79,235.63 1/15/18

Collections for refuse – total outstanding remaining \$74,741.72

Collections for sewer – ongoing

Prepared and submitted by Stacy Craley, Authority Administrator

TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS
FROM: DON KEENER, TOWNSHIP MANAGER
RE: MANAGER'S REPORT
DATE: 18 January 2018

PUBLIC COMMENT

Janie Harrison Ms. Yost has asked to be placed on the agenda.

Andrew Warntz, Republic Services Mr. Warntz is attending the meeting to discuss concerns of the BOS.

OLD BUSINESS

NEW BUSINESS

Adopt Ordinance 403 (Amend Zoning Map) Public hearing to be held at 5:30 prior to the BOS meeting. Ordinance 403 would amend the zoning map as requested by the property owner.

Approve NTFD 2018 Fundraiser and Training List NTFD has provided a list of Fundraiser and training activities for approval by the BOS. To conform with Workers Comp. policies these activities need to be approved by the BOS.

Award Bid Twin Lakes Road Bridge The bid opening for the Twin Lakes Road Bridge Deck Replacement was held on 1/12/18. The low bid was Farhat Excavating for \$75,265. Our project estimate was \$100,000. Staff recommends awarding the bid to Farhat.

Adopt Resolutions 2018 – 09 & 10 (Lexington Estates Dedication) Resolutions 2018-09 & 10 will adopt the streets and sewer system in Lexington Estates.

2018 Memorial Day Parade Requests Mike Wolfe, Chairman of the parade committee is requesting again this year that the township authorize the road closures for the parade route and pay the insurance premium of \$394.

Adopt Employee Handbook (as revised) The employee handbook is presented, with minor grammatical changes, to the version previously presented.

Adopt Job Descriptions (as revised) Employee job descriptions as previously presented.

OTHER ITEMS