

**Highway Department Report  
Board of Supervisors Meeting  
April, 24 2018**

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**Current Work:**

Tar and Chipping areas of failure in various roads to keep them together and seal them up. Working all over the township, doing repairs when the weather permits.

Serviced the equipment for maintaining the parks, and the road mowing equipment.

Doing MS4 inspections.

Gearing up to start the work on Old Quaker Road. We have to finish the ditches, rock the selected outfalls, seed and mulch disturbed areas. Reclaiming is to begin the first week of May. We haven't been able to work there because of rain and water runoff.

Grading dirt roads repairing washouts from over winter.

We had one bad wind storm with several downed trees throughout the day, and one snow storm crew plowed in the morning, no salt used.

Replaced a pipe, repaired an inlet, and reset a section of curb on juniper drive. Sink hole opened up from the inlet falling in and pipe bottom rotted out.

Sold the three wheeled Exmark on Municibid, it brought 725.00.

Waiting on prices to come in for putting roofs on all three picnic pavilions and concession stand at both Shelly and Cly parks.

Twin Lakes Bridge project started on Monday the 16<sup>th</sup> and should be completed by the 27<sup>th</sup>.

# MAJOR PROJECT OVERVIEW

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## Road Maintenance

Tar and Chipping  
Roadside Ditch Cleaning  
Storm pipe replacement

## Status

Ongoing  
On Hold  
Ongoing

## Building Maintenance

## Equipment

Rebuilt bucket cylinder on the Gradall.

Still have a couple pieces of equipment to service.

Will have to wash all the trucks again and backhoe to remove salt buildup.

## Recreation Department

Continuing to gather the trash at all the parks.

Prepped all the baseball fields.

New Exmark Mower is here and ready for service. Serviced the Other mower so both are ready for mowing season.

## Ongoing Projects

Cleaning storm drains  
Pot hole repairs  
Pa One Call locate tickets

**TIME MANAGEMENT OVERVIEW**  
**(March 22, 2018 to April 17, 2018)**

	<u>Full Time</u>	<u>Part Time</u>
<b><u>Available Hours:</u></b>	<b>800 hours</b>	
<b>Road Maintenance</b>	<b>604.5 hours</b>	
<b>Equipment</b>	<b>81 hours</b>	
<b>Recreation Department Mowing/Maintenance</b>	<b>68 hours</b>	
<b>Building Maintenance</b>	<b>0 hours</b>	
<b>Clean-Up from Storms (called in)</b>	<b>9 hours</b>	
<b>Salting/ Snow plowing</b>	<b>27 hours</b>	<b>18 hours</b>
<b>Total Worked Hours:</b>	<b>753.5 hours</b>	
<b>Vacation/Personal/Sick/Comp/Holiday</b>	<b>62 hours</b>	
<b>Overtime Hours</b>	<b>15.5 hours</b>	



**NEWBERRY TOWNSHIP  
FIRE DEPARTMENT  
EMS Division**



**Timothy W. Stevens – FF-1/EMT-B  
EMS Captain  
[tstevens@newberryfire.com](mailto:tstevens@newberryfire.com)**

4/11/2018

To: Newberry Township Board of Supervisors  
To: Township Manager – Don Keener

EMS Division Report for Month ending Mar 2018

Call Volume:

	<u>Month 2018</u>	<u>Month 2017</u>	<u>1<sup>st</sup> Qtr 2018</u>	<u>1<sup>st</sup> Qtr 2017</u>
Disp. – 119	142	402	384	
Resp. – 106	120	347	328	
Miss – 13	16	55	56	

Calls by Dispatch:

Mar 2018

ALS Dispatch – 39  
BLS Dispatch -- 54

**Call Breakdown**

Assist -- 0  
Cancelled No Patient Contact -- 10  
Cancelled prior to arrival -- 6  
Cancelled on Scene No Patient -- 1  
DOA -- 1  
False Alarm -- 0  
No Treatment But Transport -- 12  
Treated no Transport -- 26  
Patient Care Transferred -- 3  
SB / FC (Stand By / Fire Call) -- 1  
Transported -- 69  
Treated no Transport -- 0  
Routine Transport -- 0

Updates:

N/A

**NEWBERRY TOWNSHIP CODES/ZONING  
MARCH/APRIL 2018**

3/20/2018	DEMO PERMIT
3/22/2018	BUILDING PERMIT
3/23/2018	STORMWATER INFO
3/23/2018	BUILDING PERMIT
3/23/2018	BUILDING PERMIT
3/23/2018	BUILDING PERMIT
3/23/2018	BULDING INFO
3/26/2018	MEETING
3/26/2018	ZONING PERMIT
3/26/2018	ZONING INFO
3/27/2018	ZONING PERMIT
3/27/2018	ANIMAL COMP
3/27/2018	ZONING INFO
3/28/2018	BUILDING INFO
3/28/2018	BUILDING INFO
3/28/2018	ZONING INFO
3/28/2018	ZONING INFO
3/29/2018	BUILDING PERMIT
3/29/2018	BUILDING PERMIT
3/29/2018	BUILDING PERMIT
3/29/2018	INSPECTIONS
4/2/2018	E&S INFO
4/2/2018	BUILDING PERMIT
4/3/2018	DRIVEWAY LETTER
4/3/2018	ZONING PERMIT
4/3/2018	ZONING INFO
4/3/2018	BUILDING PERMIT
4/5/2018	BUILDING INFO
4/9/2018	ZONING INFO
4/9/2018	BUILDING PERMIT
4/8/2018	ZONING VIOL
4/9/2018	BUILDING INFO
4/9/2018	MEETING
4/10/2018	SIGN PROBLEM
4/10/2018	BUILDING PERMIT
4/10/2018	ZONING INFO
4/10/2018	BUILDING INFO
4/10/2018	ZONING PERMIT
4/11/2018	UNSAFE STRUCTURE
4/11/2018	OPER BUSINESS
4/12/2018	ELEC/ZONING

4/12/2018	OCC PERMIT
4/12/2018	BUILDING PERMIT
4/12/2018	JUNK LETTER
4/13/2018	JUNK LETTER
4/13/2018	OCC PERMIT
4/12/2018	BUILDING PERMIT
4/13/2018	BUILDING PERMIT
4/13/2018	BUILDING PERMIT
4/13/2018	NO PERMIT
4/16/2018	ROAD CUT PERMIT

**NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY**

**FIELD AND PLANT REPORT**

**APRIL 24, 2018**

Continue plant and pump station operation, maintenance and repairs.

Eagle Lane Pump Station Abandonment Project approximately 60% completed.

Working on Goodman & Planet Fitness Projects.

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

**NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY**

**OFFICE REPORT**

**APRIL 24, 2018**

Submitted bills list for 04/06/18 and 04/24/18 for approval

Submitted Financial Activity Report for 04/24/18

Collections for refuse – total outstanding remaining \$69,185.12

Collections for sewer – ongoing, preparing for water shut offs 04/24/18

Prepared and Submitted A/P Checks for Newberry Township

Prepared and submitted by Stacy Craley, Authority Administrator



TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS  
FROM: DON KEENER, TOWNSHIP MANAGER  
RE: MANAGER'S REPORT  
DATE: 20 April 2018

SPECIAL BUSINESS ITEM

**Appointment of Chief of Police**

**Swearing In of Chief of Police**

PUBLIC COMMENT

**Skip Bowen** Mr. Bowen has asked to be placed on the agenda.

**Jane Deamer, Northeastern Senior Center** Ms. Deamer has asked to be placed on the agenda to update the BOS on the senior center.

OLD BUSINESS

**Discussion of Goldsboro Phase 4 Sewer Request** At the last meeting Mr. Stahlman requested the BOS to consider grinder pumps for this phase.

NEW BUSINESS

**Adopt Ordinance 404** Ordinance 404 has been duly advertised and is ready for adoption. This ordinance brings the pension plan document in agreement with the Police CBA.

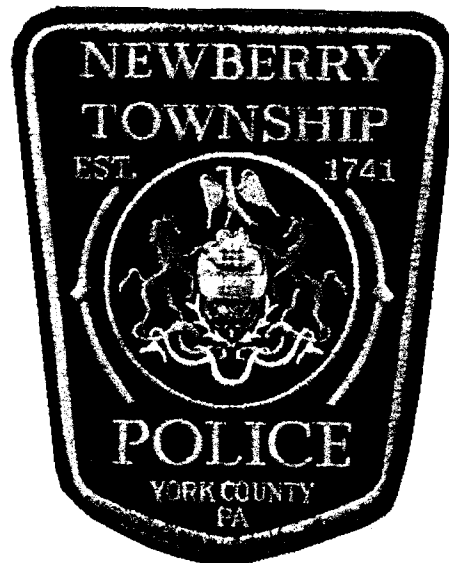
**Award Stone and Blacktop Bids** Bids were opened on April 19<sup>th</sup>. Results and recommendation addressed in separate memo.

**Authorize Execution of Employment Agreement/Chief of Police** The BOS will need to authorize the execution of the employment agreement.

**Approve Payment Application #2 Eagle Lane Project** The BOS will need to approve payment application #2 for the Eagle Lane project.

**Discussion of Finance Officer Position** Approximately 30 applications/resumes have been received. BOS will need to decide how to proceed with this process.

# ***Newberry Township Police Department***



## ***March 2018 Monthly Report***



# NEWBERRY TOWNSHIP POLICE



Steven D. Lutz  
Lieutenant

April 19, 2018

To: Board of Supervisors

From: Lieutenant Steven D. Lutz

Supervisors and Staff,

The department handled 764 calls for the month of March 2018. Listing the calls by criteria, 1 Robbery, 3 Aggravated Assaults, 8 thefts, 5 drug offenses, 18 DUI's, 7 Sexual Assaults, 6 Domestic related harassments, and 14 other harassments. Additionally, officers responded to and investigated 357 other calls for service including 10 domestic related incidents and 18 traffic accidents. They issued 123 traffic citations, 143 traffic warnings, issued 12 non-traffic citations, and made 31 misdemeanor/ felony criminal arrests.

Respectfully,

Steven D. Lutz  
Lieutenant

**NEWBERRY TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2018**

	NEWBERRY TOWNSHIP ZONE 1	BAVELBOROUGH ZONE 2 YORK	GOLDSBORO BOROUGH ZONE 3	LEWISBERRY BOROUGH ZONE 4	NEWBERRY'S JURISDICTION	OUTSIDE OTHER	TOTAL	2017 totals
<b>Part I Offenses</b>								
Murder								
Rape								
Robbery	1							
Agg Assault	3							1
Burglary								3
Theft	7							1
MV Theft								8
								12
<b>Part II Offenses</b>								
Drugs	3							
DUI	17							5
Simple Assault								7
Sexual Assault								18
Harassment-domestic	6							14
Harassment-other	5							1
Non-Traffic Citations	9							7
All Other Offenses	9							6
	19							2
								14
								13
								12
								9
								24
								36
<b>Traffic Offenses</b>								
Traffic Accidents	16							
Traffic Citations	116							18
Traffic Warnings	128							21
								123
								154
								143
								120
<b>Service Calls</b>								
Domestic Incidents	9							
All other calls(not criminal)	302							10
								27
								357
								346
<b>TOTAL CALLS</b>	<b>650</b>	<b>60</b>	<b>19</b>	<b>13</b>	<b>7</b>	<b>7</b>	<b>764</b>	<b>764</b>