

**Highway Department Report
Board of Supervisors Meeting
November, 14 2017**

Current Work:

Covered the Township and filled all pot holes.

Tar and chipping bad spots in roads to help preserve.

Milled and paved intersection of Old Trail and 372 by Fisher Auto parts to fix area where asphalt was rolling up from traffic stopping.

Starting the pipe crossing on Old Quaker road 11-13-17 weather permitting, road will be closed for three days during work.

Cleaned out the storage shed to fit more equipment into it.

MAJOR PROJECT OVERVIEW

Road Maintenance

Roadside Mowing
Roadside Ditch Cleaning

Status

Completed
Ongoing

Building Maintenance

Equipment

Truck seven has an air leak at the left front wheel. Have to look into it.

Bobs Outdoor has a demo mower with 38 hours on it, which he is holding for us. He will sell it to us for 8700.00 which is about 1300.00 under COSTARS price. For next years budget.

Recreation Department

Continuing to mow and Gather the trash at all the parks.

Continuing to drag all the baseball fields to keep the grass from coming back, and keep them looking nice.

Ongoing Projects

Cleaning storm drains
Pot hole repairs
Pa One Call locate tickets

TIME MANAGEMENT OVERVIEW
(August 15, 2017 to September 20, 2017)

	<u>Full Time</u>	<u>Part Time</u>
<u>Available Hours:</u>	480 hours	
Road Maintenance	336 hours	
Equipment	16 hours	
Recreation Department Mowing/Maintenance	16 hours	
Building Maintenance	37 hours	
Clean-Up from Storms (called in)	3 hours	
Salting/ Snow plowing	0 hours	
Total Worked Hours:	405 hours	
Vacation/Personal/Sick/Comp/Holiday	75 hours	
Overtime Hours	0 hours	



**NEWBERRY TOWNSHIP
FIRE DEPARTMENT
EMS Division**



Timothy W. Stevens - FF-1/EMT-B
EMS Captain
tstevens@newberryfire.com

11/8/17

To: Newberry Township Board of Supervisors
To: Township Manager – Don Keener

EMS Division Report for Month ending October 2017

Call Volume:

	<u>Month 2017</u>	<u>Month 2016</u>
Disp. –	150	143
Resp. –	118	117
Miss –	32	26

Calls by Dispatch:

	<u>Oct 2017</u>
ALS Dispatch	-- 42
BLS Dispatch	-- 48
Call Breakdown	
Assist	-- 0
Call Cancelled	-- 13
DOA	-- 0
False Alarm	-- 1
No Patient Found	-- 5
No Treatment No Transport	-- 12
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 3
Transported	-- 71
Treated no Transport	-- 6
Routine Transport	-- 0

Updates:

New Ambulance is in service.

Grants:

N/A

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

FIELD AND PLANT REPORT

NOVEMBER 14, 2017

Continue plant and pump station maintenance and repairs

Performed annual air release valve maintenance

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

OFFICE REPORT

NOVEMBER 14, 2017

Submitted bills list for 11/14/17 for approval

Submitted Financial Activity Report for 11/14/17

Collections for refuse – total outstanding remaining \$75,206.22

Begin new collections for delinquent customers (i.e. liens, shut-offs, civil judgments). Collected \$40,868.12 in delinquent accounts.

14 water shut offs scheduled for 11/16/17 if payments not received in full

Prepared and submitted by Stacy Craley, Authority Administrator

TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS
FROM: DON KEENER, TOWNSHIP MANAGER
RE: MANAGER'S REPORT
DATE: 9 November 2017

PUBLIC COMMENT

Alan Harbold Mr. Harbold has asked to be placed on the agenda.

OLD BUSINESS

Distribution of Volunteer Fire Relief Funds (Susquehanna Fire Co.)

At the last meeting the release of VFR funds were withheld from Susquehanna Fire Co. pending more information. See email from Chief Sanders and my memo about my conversation with the Auditor General's office.

NEW BUSINESS

Discussion of 2018 Meeting Calendar I have provided the BOS with a draft 2018 Meeting Calendar for review. I would point out that the November meeting is the 2nd day of deer season, should that be a problem. When the BOS agrees on the calendar I will put in a resolution for adoption at the December meeting. The calendar will then be duly advertised.

Authorize Execution of the Deed of Dedication (Charter Homes) Solicitor Miller has prepared this deed of dedication for the sewer lines in the Highlands Development.

Authorize Execution of the Transportation, Development & Stormwater Agreements with GLC Newberry Solicitor Miller has been drafting these agreements and will have final versions ready for the meeting.

Discussion of Act 42 Resolution PSATS has provided a letter explaining Act 42. The BOS will need to decide if they wish to pass a resolution to prohibit Category 4 casinos. The solicitor will have more information about this at the meeting. If the BOS does want to adopt such a resolution the solicitor will need to be authorized to prepare one for the December meeting.

Award Heating Oil and Propane Bids for 2018 Quotes for propane and heating oil will be received until 10 am on 11/14 and I will have a recommendation for the meeting.

Discussion of 2018 Budget Additional discussion of the 2018 budget. Changes have been made to the general fund budget from the October 24th workshop. When all changes have been agreed upon I will need authorization to advertise for adoption at the December meeting.