

**Highway Department Report
Board of Supervisors Meeting
July 25, 2017**

Current Work:

Finished the base repair, cleaned ditches, boom mowed, and prepped the Old Trail to be paved.

Kinsley started paving on 7-17-17 finished on 7-19-17. DE. Gemmil will paint the center stripes on 7-20-17. This job went very well and came in under budget. In a few weeks we will back up the shoulders after the black top cures out.

Got the stone down on South Ben Hogan, so the water drains to the inlets and doesn't lay in the middle of the street. Soon we will get the pavement on that section.

Waiting on the contract from County Conservation to start the work on Old Quaker Road. Want to try and have the pipe in before school starts, and we can work with the busses for the rest.

We are getting some more boom mowing completed now that the grass is slowing down.

We spent a few days cleaning up around the buildings and covering the salt shed. All for our MS4 DEP inspection.

In the next couple weeks the Micro surface work will start in the developments.

MAJOR PROJECT OVERVIEW

Road Maintenance

Roadside Mowing
Roadside Ditch Cleaning
Street Sweeping

Status

Ongoing
Ongoing
Ongoing

Building Maintenance

Covered up the salt and installed a silt sock in front of the shed, installed oil and sediment filters in the shop drains, cleaned floors and organized for a DEP inspection.

Equipment

Truck 7 ended up being the cam sensor and a wiring harness break. Not the ecm.

Sweeper finally runs correctly after three trips to penn diesel for no power. Fuel shutoff solenoid was sticking and the fuel rack was out of adjustment.

Two speed rear shifter wouldn't work-fixed with a new switch. The last problem we are working on is the rear broom keeps shutting off.

Radiator went out on the jeep and it now has an idling problem. It will soon need brakes and tires, trying to decide if we put any more money into it. I'm leaning to letting it go.

Recreation Department

Continuing to mow and Gather the trash at all the parks.

Continuing to drag all the baseball fields to keep the grass from coming back, and keep them looking nice.

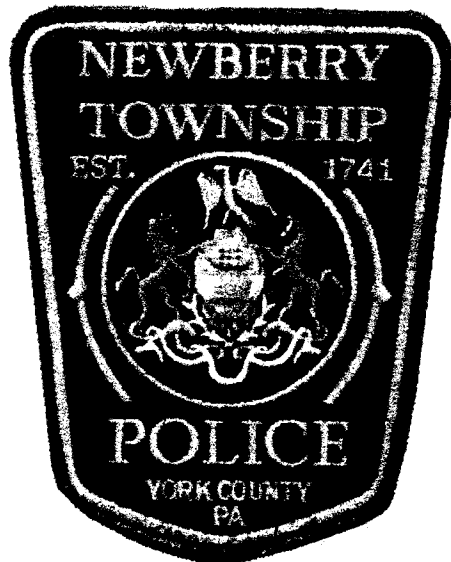
Ongoing Projects

Cleaning storm drains
Pot hole repairs
Pa One Call locate tickets

TIME MANAGEMENT OVERVIEW
(May 18, 2017 to June 21, 2017)

<u>Available Hours:</u>	<u>Full Time</u>	<u>Part Time</u>
	800 hours	
Road Maintenance	516 hours	
Equipment	24 hours	
Recreation Department Mowing/Maintenance	64 hours	
Building Maintenance	64 hours	
Clean-Up from Storms (called in)	6 hours	
Salting/ Snow plowing	0 hours	
Total Worked Hours:	674 hours	
Vacation/Personal/Sick/Comp/Holiday	132 hours	
Overtime Hours	0 hours	

Newberry Township Police Department



***June 2017
Monthly Report***



NEWBERRY TOWNSHIP POLICE

Pride and Progress

John C. Snyder
Chief of Police

July 25, 2017

To: Board of Supervisors

From: Chief of Police John C. Snyder

Supervisors and Staff,

The department handled 855 calls for the month of June 2017. Listing the calls by criteria, 1 aggravated assault, 0 burglaries, 20 thefts, 3 drug offenses, 11 DUI's, 10 Simple Assaults, 4 Sexual Assault, 12 Domestic related harassments, and 15 other harassments. Officers investigated 24 domestic incidents, 463 other calls for service, investigated 21 traffic accidents, issued 21 traffic citations, 123 traffic warnings, and issued 24 non-traffic citations.

The department installed the portable printers and scanners into the patrol cars. They will be operational soon.

Respectfully,

A handwritten signature in black ink, appearing to read "John C. Snyder", is written over the typed name.

Chief John C. Snyder

**NEWBERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
June 2017**

	NEWBERRY TOWNSHIP ZONE 1	HAVEN BOROUGH ZONE 2 YORK	GOLDSBORO BOROUGH ZONE 2	LEWISBORO BOROUGH ZONE 4	NEWBERRY'S JURISDICTION	OUTSIDE OTHER	TOTAL	2016 Totals
Part I Offenses								
Murder								
Rape								
Robbery								
Agg Assault								
Burglary					1		1	9
Theft	18					2	20	23
MV Theft								2
Part II Offenses								
Drugs	3						3	6
DUI	11						11	19
Simple Assault	5	4		1			10	9
Sexual Assault	3			1			4	2
Harassment-domestic	9	2		1			12	12
Harassment -other	12	2		1			15	14
Non-Traffic Citations	7	16			1		24	22
All Other Offenses	23	2		3	1		29	25
Traffic Offenses								
Traffic Accidents	20	1					21	23
Traffic Citations	103	8		2	6		119	130
Traffic Warnings	106	13		3	1		123	131
Service Calls								
Domestic Incidents	19	4		1			24	22
All other calls(not criminal)	388	32		20	14		463	435
TOTAL CALLS	727	86		33	24		855	862



NEWBERRY TOWNSHIP FIRE DEPARTMENT EMS Division



Timothy W. Stevens – FF-1/EMT-B
EMS Captain
tstevens@newberryfire.com

7/12/17

To: Newberry Township Board of Supervisors
To: Township Manager – Don Keener

EMS Division Report for Month ending June 2017

Call Volume

	<u>Month</u> <u>2017</u>	<u>Month</u> <u>2016</u>	<u>2nd Qtr.</u> <u>2017</u>	<u>2nd Qtr.</u> <u>2016</u>	<u>First Half</u> <u>2017</u>	<u>First Half</u> <u>2016</u>
Disp. –	149	115	408	354	792	770
Resp. –	124	100	340	307	668	659
Miss –	25	15	68	47	124	111

Calls by Dispatch:

June 2017

ALS Dispatch	– 53
BLS Dispatch	– 46
Call Breakdown	
Assist	-- 1
Call Cancelled	-- 11
DOA	-- 1
False Alarm	-- 0
No Patient Found	-- 4
No Treatment No Transport	-- 13
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 1
Transported	-- 90
Treated no Transport	-- 3
Routine Transport	-- 0

Updates:

N/A

Grants:

N/A

**Newberry Township
Code Enforcement
1915 Old Trail Road
Etters, PA 17319
(717) 938-6992
NEWBERRY TOWNSHIP CODES/ZONING
June/July 2017**

6/21/2017	OCC PERMIT
6/21/2017	DEMO PERMIT
6/22/2017	BUILDINGPERMIT
6/22/2017	BUILDINGPERMIT
6/23/2017	ZONING PERMIT
6/23/2017	ELEC/ZONING
6/23/2017	ELEC/ZONING
6/23/2017	BUILDINGPERMIT
6/23/2017	BUILDINGPERMIT
6/26/2017	DEMO PERMIT
6/26/2017	ZONING PERMIT
6/26/2017	ZONING INFO
6/26/2017	ZONING PERMIT
6/26/2017	ZONING INFO
6/27/2017	BUILDINGPERMIT
6/28/2017	BUILDINGPERMIT
6/28/2017	ELEC/ZONING
6/28/2017	BUILDINGPERMIT
6/29/2017	POOL INFO
6/29/2017	ZONING INFO
6/29/2017	ZONING INFO
6/29/2017	BUILDINGPERMIT
6/29/2017	ELEC/ZONING
7/3/2017	ELEC/ZONING
7/3/2017	BUILDINGPERMIT
7/6/2017	ZONING INFO
7/6/2017	BUILDINGPERMIT
7/6/2017	ELEC/ZONING
7/7/2017	BUILDINGPERMIT
7/7/2017	BUILDINGPERMIT
7/7/2017	BUILDINGPERMIT
7/7/2017	BUILDINGPERMIT
7/7/2017	BUILDINGPERMIT
7/17/2017	ROAD CUT
7/17/2017	ROAD CUT
7/17/2017	BUILDINGPERMIT
7/17/2017	BUILDINGPERMIT
7/17/2017	BUILDINGPERMIT
7/17/2017	BUILDINGPERMIT
7/17/2017	BUILDINGPERMIT
7/18/2017	ZONING PERMIT
7/18/2017	OCC PERMIT

7/18/2017
7/18/2017
7/18/2017
7/19/2017
7/19/2017
7/19/2017
7/19/2017
7/19/2017

BUILDINGPERMIT
BUILDINGPERMIT
BUILDINGPERMIT
VIOLATION LETTER
VIOLATION LETTER
NO PERMIT
ZONING INFO
BUILDINGPERMIT

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

FIELD AND PLANT REPORT

JULY 25, 2017

Continue plant and pump station maintenance and repairs

Met with Pennoni on Manhole and Eagle Lane PS abandonment projects

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY

OFFICE REPORT

JULY 25, 2017

Sent wire transfer of \$901,135.63 for Bond Payment 7/15/17.

Submitted bills list for 07/25/17 for approval

Submitted Financial Activity Report for 07/25/17

Submitted 2017 Budget To Date

Collections for refuse – total outstanding remaining \$80,674.98

Sent out letters for water shut-off and District Justice for sewer. Collected an additional \$13,209.40 for a total of \$148,232.29 to date. Collections continuing

There are currently 12 properties shut off for non-payment.

There are currently 30 properties that civil judgments against them for non-payment.

Prepared and submitted by Stacy Craley, Authority Administrator

TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS
FROM: DON KEENER, TOWNSHIP MANAGER
RE: MANAGER'S REPORT
DATE: 21 July 2017

PUBLIC COMMENT

Skip Bowen Mr. Bowen has asked to be placed on the agenda.

OLD BUSINESS

Discussion of the Live Streaming Proposals At the June meeting the BOS asked me to contact 2 of the vendors about what the live stream product would look like. Mr. Kern provided me with an email with links to see what York City's product looks like, which I forwarded to the BOS. I did speak to the other vendor and he said he would try to come up with something but I did not hear back from him. The solicitor has some comments in his report concerning live streaming recordings and their retention.

NEW BUSINESS

Authorize Advertisement of Ordinance 401 (Intergovernmental Coop CBPRP) Ordinance 401 is the ordinance that will authorize the agreement for the Chesapeake Bay Pollution Reduction Plan.

Authorize Execution of the Regent Acres Agreement The solicitor has reviewed the agreement as drafted by Attorney MacNeal, and it is ready for adoption by the BOS.

Authorize Engineer to Amend Act 537 Plan for Regent Acres With the approval of the Regent acres agreement the BOS should authorize the engineer to prepare the amendment to the Act 537 plan.

OTHER ITEMS

DEP MS4 Inspection On June 28th the Township had an MS4 compliance inspection by DEP. The enclosed report had only a few minor points, most of which are to provide more information in the

annual report. From the point of view of the staff, the inspection provided greater insight into what DEP is looking for. All in all, it was a very satisfactory experience, and in my opinion, I believe DEP was satisfied with our MS4 compliance.

Rain Barrel Workshop & National Night Out As part of the MS4 MCM # 2 requirement I have made arrangements, in conjunction with Penn State Extension, to have 2 volunteers from the Master Watershed Steward program to staff a booth at the NNO. Also, on September 30th from 10 to 11:30, together with Monaghan Twp, we will jointly sponsor a rain barrel workshop at the Monaghan Twp building. Penn State Extension will conduct that workshop also.

Auditor At the BOS request I have made arrangements to have Tammy Miller from Greenawalt & Co. come to the August meeting to answer questions about the 2016 audit. She asked that if you have any specific questions to give them to me ahead of the meeting so she can be better prepared.