

**Highway Department Report  
Board of Supervisors Meeting  
December, 12 2017**

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**Current Work:**

Finished the pipe crossing on Old Quaker road, working on cleaning some of the ditches where water runs out on the road itself before winter gets here.

Worked on Paddletown road. The middle had very rough and washed out blacktop that was placed with the grader one day when the paver broke down. We have been getting complaints about how rough it is. We took the skid steer with our milling head and ground up all the old pavement. We are turning this section back into a dirt road.

Replaced torn down guard rail on Red Mill road by the tree farm.

Tar and Chipping areas of failure in various roads the keep them together and seal them up for the winter. Working all over the township, and will keep going until it gets too cold.

Started prepping equipment for snow season. Put spreaders back on most of the trucks and test ran. Will put the spreaders back on truck 6 and 7 when a storm is forecasted, so we can continue using them for other projects.

## MAJOR PROJECT OVERVIEW

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### **Road Maintenance**

Tar and Chipping  
Roadside Ditch Cleaning

Ongoing

### **Status**

Ongoing

### **Building Maintenance**

Clean out storage building so we can fit more equipment into it.

### **Equipment**

Truck #7 needed an antilock brake valve in the left front wheel and the brake was frozen off. Fixed all of the above.

Prepping all the equipment for snow season.

### **Recreation Department**

Continuing to gather the trash at all the parks.

### **Ongoing Projects**

Cleaning storm drains  
Pot hole repairs  
Pa One Call locate tickets

**TIME MANAGEMENT OVERVIEW**  
**(August 15, 2017 to September 20, 2017)**

	<u>Full Time</u>	<u>Part Time</u>
<b><u>Available Hours:</u></b>	<b>688 hours</b>	
<b>Road Maintenance</b>	<b>396 hours</b>	
<b>Equipment</b>	<b>64 hours</b>	
<b>Recreation Department</b>		
<b>Mowing/Maintenance</b>	<b>8 hours</b>	
<b>Building Maintenance</b>		
	<b>16 hours</b>	
<b>Clean-Up from Storms (called in)</b>	<b>3 hours</b>	
<b>Salting/ Snow plowing</b>	<b>0 hours</b>	
<b>Total Worked Hours:</b>	<b>484 hours</b>	
<b>Vacation/Personal/Sick/Comp/Holiday</b>	<b>216 hours</b>	
<b>Overtime Hours</b>	<b>12 hours</b>	



**NEWBERRY TOWNSHIP  
FIRE DEPARTMENT  
EMS Division**



**Timothy W. Stevens - FF-1/EMT-B  
EMS Captain  
[tstevens@newberryfire.com](mailto:tstevens@newberryfire.com)**

12/6/17

To: Newberry Township Board of Supervisors  
To: Township Manager – Don Keener

EMS Division Report for Month ending November 2017

Call Volume:

	<u>Month 2017</u>	<u>Month 2016</u>
Disp. –	122	89
Resp. –	102	73
Miss –	20	13

Calls by Dispatch:

	<u>Nov 2017</u>
ALS Dispatch	-- 42
BLS Dispatch	-- 41
<b>Call Breakdown</b>	
Assist	-- 1
Call Cancelled	-- 9
DOA	-- 2
False Alarm	-- 0
No Patient Found	-- 2
No Treatment No Transport	-- 11
Patient Care Transferred	-- 0
SB / FC (Stand By / Fire Call)	-- 1
Transported	-- 69
Treated no Transport	-- 5
Routine Transport	-- 0

Updates:

N/A

Grants:

N/A

# NEWBERRY TOWNSHIP CODES/ZONING

## NOVEMBER and DECEMBER 2017

11/1/2017	OCC PERMIT
11/1/2017	OCC PERMIT
11/3/2017	ABAND PROP
11/3/2017	ZONING INFO
11/3/2017	SEPTICPROBLEM
11-5 THRU 11-10	TRAINING
11/13/2017	ZONING APPLICATION
11/13/2017	ELEC/ZONING
11/13/2017	ELEC/ZONING
11/13/2017	ZONING PERMIT
11/14/2017	ZONING PERMIT
11/14/2017	BUILDINGPERMIT
11/14/2017	BUILDINGPERMIT
11/14/2017	BUILDINGPERMIT
11/14/2017	BUILDING INFO
11/15/2017	BUILDINGPERMIT
11/15/2017	ZONING INFO
11/15/2017	BUILDINGPERMIT
11/15/2017	ZONING PERMIT
11/16/2017	ROADCUT
11/16/2017	ROAD CUT
11/16/2017	ROAD CUT
11/17/2017	ELEC/ZONING
11/17/2017	ZONING PERMIT
11/20/2017	ZONING INFO
11/20/2017	ZONING INFO
11/20/2017	ZONING INFO
11/21/2017	ZONING INFO
11/22/2017	BUILDINGPERMIT
11/22/2017	BUILDINGPERMIT
11/22/2017	ZONING PERMIT
11/27/2017	OCC PERMIT
11/27/2017	OCC PERMIT
11/27/2017	OCC PERMIT
11/27/2017	OCC PERMIT
11/27/2017	ZONING INFO
27-Nov	ZONINGHEARING
11/28/2017	ZONING PERMIT
11/28/2017	VACATE NOTICE
11/28/2017	JUNK LETTER
11/28/2017	BUILDINGPERMIT
11/28/2017	BUILDINGPERMIT

11/29/2017  
11/29/2017  
11/29/2017  
11/30/2017  
12/4/2017  
12/4/2017  
12/4/2017  
12/5/2017  
12/5/2017  
12/5/2017  
12/6/2017

ZONING INFO  
SIGN PROBLEM  
ELEC/ZONING  
OCC PERMIT  
ROAD CUT  
BUILDINGPERMIT  
BUILDINGPERMIT  
ZONING INFO  
ZONING PERMIT  
HEARING APP  
ZONING INFO

**NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY**

**FIELD AND PLANT REPORT**

**DECEMBER 12, 2017**

Continue plant and pump station maintenance and repairs

Demo lateral cameras for purchase

Eagle Lane Pump Station Abandonment Project to begin any day

Prepared and submitted by Brent Zeiders, Wastewater Services Coordinator

**NEWBERRY TOWNSHIP MUNICIPAL AUTHORITY**

**OFFICE REPORT**

**DECEMBER 12, 2017**

Submitted bills list for 11/28/17 and 12/12/17 for approval

Submitted Financial Activity Report for 11/28/17 and 12/12/17

Collections for refuse – total outstanding remaining \$74,841.72

Collections for sewer – ongoing

Prepared and submitted by Stacy Craley, Authority Administrator



TO: NEWBERRY TOWNSHIP BOARD OF SUPERVISORS  
FROM: DON KEENER, TOWNSHIP MANAGER  
RE: MANAGER'S REPORT  
DATE: 7 December 2017

PUBLIC COMMENT

**Charles Yost** Mr. Yost has asked to be placed on the agenda.

OLD BUSINESS

NEW BUSINESS

**Adopt Ordinance 402 (Bond Refinance)** Ordinance 402 will allow for the refinance of the 2012 G.O. Bond if and when a minimum net savings of \$100,000 is met. Jens Damgaard & Brian Bradley will be at the meeting to explain anything and answer any questions.

**Adopt Resolution 2017 – 21 (2018 Millage Rate)** Resolution 2017 – 21 will set the real estate millage rate for 2018.

**Adopt Resolution 2017 - 22 (2018 Budget)** Resolution 2017 – 22 will adopt the 2018 budget. The budget has been duly advertised and has been open for inspection for the required time period and is ready for adoption.

**Adopt Resolution 2017 – 23 (2018 Meeting Dates)** Resolution 2017 – 23 will set the meeting dates for 2018.

**Adopt Resolution 2017 – 24 (Opt Out Category 4 Casinos)** Resolution 2017 – 24 will allow Newberry Twp to opt out of having Category 4 Casinos in the township.

**Discussion of MOU with YCPC** The MOU would allow the YCPC to study the timing of 3 traffic signals within Newberry Township. The cost of the study will be covered by federal funds. The township will be responsible to correct any problems or to update any revisions to the signal permit.

**Well Isolation Distance Waiver 1560 Old Trail Rd** There has been a request for a Well Isolation Distance Waiver at 1560 Old Trail Rd. The “hold harmless” letter has already been signed. The BOS will need to grant this for the SEO to issue the permit.