

**BOARD OF SUPERVISORS  
MINUTES  
June 27, 2017**

**CALL TO ORDER**

The Newberry Township Board of Supervisors held their regular meeting at the Township Municipal Building, 1915 Old Trail Road, Etters, PA. The meeting was called to order by Chairman William Toothaker at 6:00 P.M. Chairman Toothaker proceeded with the pledge to the flag. Present at the meeting were: Vice-Chairman Anthony Miller, Supervisor Brandt Cook, Supervisor Maxine Kauffman, and Supervisor David Cantrell. Also present, Manager Don Keener, Chief John Snyder, Codes & Zoning Officer Jeff Martz, Public Works Director Scott Getgen, Wastewater Coordinator Brent Zeiders, Engineer Bill Rudy and Solicitor Andrew Miller.

**PUBLIC COMMENT**

**Skip Bowen, 3570 Lewisberry Road** Mr. Bowen prayed for the community.

**Lance Miller, Boy Scouts of America** Lance worked on the Bat's Nest cemetery for his Eagle Scout project. He informed the Board of the work he did and showed pictures of the finished project. The Board thanked him for his time and commended him for a job well done.

**Charles Thomas, 105 Holly Lane** Mr. Thomas complained about the construction debris and dumpsters in the Woods development.

**Nikki Byer, 210 Winding Hill Drive** Mrs. Byer commented about the possible liability to the township with the construction debris and dumpsters in the Woods development.

**Gary Siegfried, 60 Bridle Court** Mr. Siegfried inquired about pump station easements and trespassing on his property and asked about moving the gate.

**MINUTES**

Motion made by Vice-Chairman Miller, seconded by Supervisor Cantrell, to approve the Minutes from the May 23, 2017 Board of Supervisors Meeting. Vote on Motion. 5 Ayes. Motion carried.

**REPORTS**

**Highway:** Scott provided a written report.

**Police:** The Chief provided a written report and

**Fire & EMS:** Tim Stevens provided written report.

**Zoning:** Jeff provided a written report.

**Solicitor:** Mr. Miller provided a written report. Mr. Miller reported on the status of the sewer service with Regent Acres MHP. Discussion ensued about the options. Motion made by Vice-Chairman Miller, seconded by Supervisor Kauffman, to accept the \$25,000.00 contribution, and the cost to amend the Act 537 Plan, and to allow regent Acres MHP to connect to the PA American Sewer system. Vote on Motion. 5 Ayes. Motion carried.

**Engineer:** Bill provided a written report.

**Sewer Department:** Brent Zeiders, Stacy Craley and Solicitor Altland provided written reports.

**Manager:** Don provided a written report and reported on the MS4 inspection with DEP to be held on June 28.

**Supervisors:** Supervisor Kauffman commented that she attended the Municipal Officials appreciation night sponsored by the West Shore School District.

## **OLD BUSINESS**

**None.**

## **NEW BUSINESS**

**Adopt Resolution 2017-15 (Appointment of CPA)** Motion made by Supervisor Kauffman, seconded by Supervisor Cantrell, to adopt Resolution 2017-15, appointing Greenawalt & Company to perform the 2017 audit. Vote on Motion. 5Ayes. Motion carried.

**Adopt Resolution 2017-16 (Adopting NTMA Construction and Materials Specifications)** Motion made by Supervisor Cantrell, seconded by Supervisor Cook, to adopt Resolution 2017-16, adopting NTMA's Construction and Materials Specifications. Vote on Motion. 5 Ayes. Motion carried.

**Adopt Resolution 2017-17 (Terminating Subsidy Agreements with NTMA)** Motion made by Supervisor Cook, seconded by Vice-Chairman Miller, to adopt Resolution 2017-17, terminating the Subsidy Agreements with NTMA. Vote on Motion. 5 Ayes. Motion carried.

**Adopt Resolution 2017-18 (Adopting Cash Management Policy)** Motion made by Supervisor Cantrell, seconded by Vice-Chairman Miller, to adopt Resolution 2017-18, adopting the Cash Management Policy. Vote on Motion. 5 Ayes. Motion carried.

**Adopt Ordinance 398 (Adopting Rules and Regulations governing sanitary sewer system)** Motion made by Supervisor Kauffman, seconded by Supervisor Cook, to adopt Ordinance 398, adopting rules and regulations governing sanitary sewer. Vote on Motion. 5 Ayes. Motion carried.

**Adopt Ordinance 399 (Set Sewer User Charges against Owner of each property)** Motion made by Vice-Chairman Miller, seconded by Supervisor Cantrell, to adopt Ordinance 399, setting sewer user charges against property owners. Vote on Motion. 5 Ayes. Motion carried.

**Adopt Ordinance 400 (Establishing Tapping & Connection Fees to Public Sanitary Sewer System)** Motion made by Vice-Chairman Miller, seconded by Supervisor Cantrell, to adopt Ordinance 400, establishing the tap and connection fees for sewer. Vote on Motion. 5 Ayes. Motion carried.

**Discussion of the Chesapeake Bay Pollution Reduction Plan** Discussion ensued with regard to the Plan. The Board agreed, by consensus, to support Option 3.

**Discussion of Live Streaming Proposals** Don reviewed the three proposals submitted. The Board directed Don to obtain more information.

**Authorize Execution of the Auto Zone HOP for Stormwater Management** Motion made by Supervisor Cook, seconded by Supervisor Cantrell, to authorize the execution of the Stormwater Management Agreement for Auto Zone. Vote on Motion. 5 Ayes. Motion carried. Motion made by Supervisor Cook, seconded by Vice-Chairman Miller, to authorize the execution of Penn DOT Forms M945RC and M950AA. Vote on Motion. 5 Ayes. Motion carried.

## **SUBDIVISION AND LAND DEVELOPMENT**

**None.**

## **PAYMENT OF BILLS**

Motion made by Vice-Chairman Miller, seconded by Supervisor Cantrell, to approve Check Numbers 63424 - 63473, 15914 & 15915, 12179 – 12181, 2971 – 2974, 63510 – 63555, 15918, 12182, 2975 – 2977, 11533 - 11563. Vote on Motion. 5 Ayes. Motion carried.

## **EXECUTIVE SESSION**

The Board recessed to Executive Session at 8:20 P.M. to discuss personnel. The Board reconvened from Executive Session at 8:55 P.M.

## **ADJOURNMENT**

Motion made by Vice-Chairman Miller, seconded by Supervisor Cook, to adjourn the June 27, 2017 Board of Supervisors Meeting. Vote on Motion. 5 Ayes. Motion carried.

The Meeting was adjourned at 8:56 P.M.

Respectfully Submitted,

Donald L. Keener  
Township Manager