

**BOARD OF SUPERVISORS  
MINUTES  
March 24, 2015**

**CALL TO ORDER**

The Newberry Township Board of Supervisors held their regular meeting at the Township Municipal Building, 1915 Old Trail Road, Etters, PA. The meeting was called to order by Chairman Carl Hughes at 6:00 P.M. Chairman Hughes proceeded with the pledge to the flag. Present at the meeting were Vice-Chairman Toothaker, Supervisor Brandt Cook, Supervisor Maxine Kauffman and Supervisor David Cantrell. Also present, Manager Don Keener, Chief John Snyder, Zoning Officer Jeff Martz, Engineer Ryan Rhoades, Road Crew Representative Brian Ebert and Solicitor Margaret Driscoll.

**PUBLIC COMMENT**

**Nina Black, 970 Whisler Road** Ms. Black prayed for those in authority and the community.

**Jane Deamer, Northeastern Senior Center** Ms. Deamer thanked the Board for their donation each year to the Center.

**MINUTES**

Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cantrell, to approve the Minutes from the February 24, 2015 Board of Supervisors Meeting. Vote on Motion. 5 Ayes. Motion carried.

**REPORTS**

**Highway:** Brian Ebert provided a written report.

**Police:** The Chief provided a written report.

**EMS:** Tim Stevens provided a written report. Chairman Hughes directed Tim to keep the Board informed when the need for the \$35,000.00 for the Lifepak Heart Monitor pack upgrade arises.

**Zoning:** Jeff provided a written report.

**Solicitor:** Ms. Driscoll provided a written report. Ms. Driscoll stated that the Realty Transfer Tax Ordinance needs to be updated and possibly the Subdivision and Land Development Ordinance. The Board gave Ms. Driscoll permission to reimburse a resident who overpaid on their Realty Transfer Tax. Ms. Driscoll requested an Executive Session.

**Engineer:** Ryan provided a written report. Chairman Hughes directed Ryan to discuss the cul-de-sac requirements with developers at the Highlands and Lexington and to look into placing one at S. Ben Hogan Drive.

**Manager:** Don provided a written report.

**Supervisors:** Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cantrell, to have Greenawalt and Company perform a three-year audit on Newberry Township Fire Department's General Fund Account. Vote on Motion. 5 Ayes. Motion carried.

Chairman Hughes inquired about naming Cly Park the "Terry Dolan Memorial Park" since Terry and his wife donated a lot of their time at the park; and were a vital part in the park being donated to the Township. Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cook, to name the park the "Terry Dolan Memorial Park." Vote on Motion. 5 Ayes. Motion carried.

Chairman Hughes stated that he and Brian discussed making a road from the Township Building parking lot to the property at 1895 Old Trail Road that the Township owns. He commented that this would make it easier to access if it was used as a Senior Center or for Police training.

## **OLD BUSINESS**

**None**

## **NEW BUSINESS**

**Authorize Advertisement of Road Materials Bids** Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cook, to authorize the advertisement for Road Materials and the paving of Pleasant Hill Road. Vote on Motion. 5 Ayes. Motion carried.

**Discussion of Tractor / Mower Purchase** Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cantrell, to purchase the tractor using Liquid Fuels Monies. Vote on Motion. 5 Ayes. Motion carried.

Chairman Hughes directed Don to advertise on the website and with signs that the Township is looking to hire a part-time person to mow the parks.

## **SUBDIVISION AND LAND DEVELOPMENT**

**820 Cassel Road Final Subdivision Plan** Motion made by Vice-Chairman Toothaker, seconded by Supervisor Kauffman, to approve the plan with waivers and Engineer's comments dated March 24, 2015. Vote on Motion. 5 Ayes. Motion carried.

## **MS4 UPDATE PRESENTATION**

Ryan gave a presentation stating the requirements of the MS4 Program.

## **PAYMENT OF BILLS**

Motion made by Vice-Chairman Toothaker, seconded by Supervisor Cook, to approve check numbers 58768 – 58825, 15825 & 15826, 12086, 2780 – 2784, 58862 – 58924, 12087, 14381 & 14382, 2785 - 2791. Vote on Motion. 5 Ayes. Motion carried.

## **EXECUTIVE SESSION**

The Board recessed to Executive Session at 7:22P.M. to discuss personnel and litigation. The Board reconvened from Executive Session at 10:06 P.M.

## **ADJOURNMENT**

Motion made by Vice-Chairman Toothaker, seconded by Chairman Hughes to adjourn the March 24, 2015 Board of Supervisors Meeting. Vote on Motion. 5 Ayes. Motion carried.

The Meeting was adjourned at 10:07 P.M.

Respectfully Submitted,

Donald L. Keener  
Township Manager